

**Kings River Watershed Coalition Authority  
(Kings River Water Quality Coalition)**

Location: 4886 East Jensen Avenue, Fresno, California  
P. O. Box 8259  
Fresno, CA 93747  
(559) 365-7958  
Fax (559) 237-5560

April 24, 2020

**BOARD OF DIRECTORS  
OF THE  
KINGS RIVER WATERSHED COALITION AUTHORITY  
(KINGS RIVER WATER QUALITY COALITION)**

Mark C. McKean, President  
Paul Peschel, Vice President

Alta Irrigation District  
Burrel Ditch Co.  
Clarks Fork Rec District #2069  
Consolidated Irrigation District  
Corcoran Irrigation Co.  
Crescent Canal Co.  
Empire West Side Irrigation District  
Fresno Irrigation District  
John Heinlen Mutual Water Co.  
James Irrigation District  
Kings River Conservation District  
Kings River Water District  
Laguna Irrigation District  
Last Chance Irrigation District

Lemoore Canal & Irrigation Co  
Liberty Canal Co.  
Liberty Mill Race Co.  
Lovelace Water Corp.  
Peoples Ditch Co.  
Reed Ditch Co.  
Riverdale Irrigation District  
Southeast Lake Water Co.  
Stratford Irrigation District  
Tulare Lake Basin Water Storage District  
Tulare Lake Canal Co.  
Tulare Lake Reclamation District #761  
Upper San Jose Water Co.

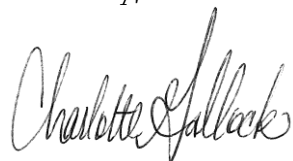
This is to notify you of the Meeting of the Finance Committee of the Kings River Watershed Coalition Authority is to be held **Tuesday, April 28, 2020. The meeting will begin at 10:00 AM via ZOOM web/teleconference.** The weblink and call-in information on are the Agenda.

As a result of the COVID-19 emergency and the Governor's Executive Orders N-29-20 and N-33-20, this meeting will occur solely via remote presence by video and teleconference. There will not be a physical public access location. The Authority is conducting the meeting in this manner to protect public health by avoiding public gatherings and requiring social distancing. At the same time, the Authority remains committed to transparency. Members of the public will be able to listen to and watch the meeting, and comment if desired. **Public comments and questions will only be possible during the agendized Public Comment portion of the meeting.** Please see the pages between this notice and the agenda for guidelines and an idea of what to expect.

The patience and cooperation of all participants is appreciated. While every effort has been made to streamline the experience, there may be technical issues and human error. We will attempt to promptly correct any issues that arise.

Individuals who require special accommodations are requested to contact Corey McLaughlin by phone at: (559) 237-5567 or by email at: cmclaughlin@krwd.org.

Sincerely,



Charlotte Gallock  
Coordinator  
File: KRW 101.03

# Zoom Guidelines and Protocols for Board Meetings

## GENERAL INSTRUCTIONS

1. This Board Meeting will be held virtually, via an online video conferencing tool called [Zoom](#). You DO NOT need a Zoom account to participate in the meeting. You will simply need the meeting link or the phone number and Meeting ID provided, and can participate as a guest.
2. All meeting participants will have the option to join the meeting either:
  - a. via the Zoom app on your laptop/desktop computer, cell phone, or tablet,
  - b. via the Zoom website on your internet browser (be aware that this offers a more limited experience), or
  - c. via conference call on your cell phone or landline, following the prompts provided when you call.
3. If you plan to join the meeting via the Zoom app, please click the meeting link to join about ten minutes early, to allow time for the app to download to your device. Or you can download it ahead of time here: <https://zoom.us/download>.
4. This Board Meeting will be monitored by a technical moderator, to ensure all participants have the proper settings in place for the duration of the meeting.
5. All meeting participants will first be placed into a virtual "waiting room" when they join the meeting, and will be admitted to the meeting prior to the meeting's start. If there is a closed session item, members of the public and non-essential staff will be placed back into the waiting room until the meeting returns to open session.

## BOARD MEMBERS

1. All members of the Board will have their audio ON during the entirety of the Board Meeting
  - a. Upon first entering the meeting, the microphone audio will be automatically turned OFF (muted). The moderator will manage the microphone audio settings to turn on the audio for each Director.
2. All members of the Board will have the option to have their video ON *or* OFF during the entirety of the Board Meeting. (This means your own webcam; you will be able to see others in the video conference regardless of whether you have your own video on or off).
  - a. Upon first entering the meeting, the video will be automatically turned OFF, but you may "Start Video" if you wish. The moderator may manage the video settings to turn the video on as well, if desired.
3. All members of the Board should remain on the meeting from beginning to end. If any Board members must leave the meeting early, they should make the meeting moderator aware prior to disengaging.
4. No private conversations - any side conversations dramatically impair everyone's ability to hear the meeting.
5. When taking action, all votes of the Board will be by roll call.

## PUBLIC

1. All public participants will have their video and microphone automatically turned OFF upon entering the meeting. You will still be able to hear everything that is being said by the Board members and staff.
2. All public participants will have their video turned OFF by the moderator for the entirety of the Board Meeting. (This means your own webcam; you will still be able to see Board members in the video conference, as well as any presentations provided.)
3. All public participants will have their microphone audio turned ON by the moderator during the public comment agenda item at the beginning of the Board Meeting. *This is the only time during*

*the meeting the microphone audio will be turned ON for public participants, and all public comments and/or questions must be received at this time.*

4. The Zoom chat feature will NOT be used for official public comment or questions. The chat feature should be used for questions related to technical difficulties during the Zoom meeting, or general protocol questions. Any message posted to the chat will be fielded and responded to by the meeting moderator only.

**FOR TECHNICAL ASSISTANCE, PLEASE CALL: 559-237-5567**

Agenda  
KINGS RIVER WATERSHED COALITION AUTHORITY  
(KINGS RIVER WATER QUALITY COALITION)  
Finance Committee Meeting

Date: Tuesday, April 28, 2020

Time: 10:00 AM

Location: ZOOM Web/Teleconference

**ZOOM Link:** <https://zoom.us/j/99455038640?pwd=ckgrZWZVN0p0dU9PMzNKdDdMM2g5dz09>

**ZOOM Dial-In:** +1 669 900 6833; Meeting ID: 994 5503 8640; Password: 001018

**ZOOM One-tap Mobile:** +16699006833,,99455038640#,,#,001018#

1. Nomination and Election of Committee Chair

The Committee must nominate and elect a Chair. *Action will be taken.*

2. Public Presentation, Chair

Presentation by the Public on matters on the agenda and within the jurisdiction of the Committee, limited to a timeframe set by the Committee Chair. *This is the only portion of the meeting where the public can comment.*

**ACTION ITEMS**

3. Approval of the Minutes, Chair

This is a placeholder item since it is the first meeting of the Finance Committee. *No action will be taken.*

4. Budget Process Report, Assistant Treasurer

A. Review of Budget for FY 2019 – 2020. *No action will be taken.*

B. Review and Recommendation for Board Approval of the Draft Budget for FY 2020 – 2021. *Action may be taken.*

5. Fees Discussion

A. Fee Schedule

B. Late Fees / Non-Payment Membership Revocation

C. Electronic Submittal Incentive

*Action may be taken regarding the establishment of Coalition fees.*

**ADJOURNMENT**

Note: The public will be given the opportunity to address the Committee on any item on the agenda before or during the Committee's consideration of that item. Comments by individuals and entities will be limited to three minutes or as may be reasonable as determined by the conducting officer.

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the Authority provide a disability related modification or accommodation in order to participate in any public meeting of the Authority or a Committee of the Authority. Such assistance includes appropriate alternative formats for the Agendas and Agenda packets used for any public meetings of the Authority. Requests for such assistance and for Agendas and Agenda packets shall be made by telephone, facsimile, or written correspondence to the Secretary of the Authority at the offices of the Kings River Conservation District at: 4886 E Jensen, Fresno, CA, 93725, at least 48 hours before a public Authority or Committee meeting.

Materials related to an item on this Agenda submitted to the Authority after distribution of the agenda packet are available for public inspection at the offices of the Kings River Watershed Coalition Authority at: 4886 E Jensen, Fresno, CA, 93725, during regular business hours once Shelter in Place requirements are lifted. In the interim, copies may be requested by telephone, facsimile, or written correspondence to the Secretary of the Authority at the offices of the Kings River Conservation District: 4886 E. Jensen Ave., Fresno, CA 93725; 559-237-5567, FAX 559-237-5560.

3:03 PM  
04/14/20  
Accrual Basis

**Kings River Water Quality Coalition**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2020

	<u>Mar 31, 20</u>	<u>Mar 31, 19</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
10000 · JPMorgan Chase Bank, N.A.	204,746.25	222,683.04	-17,936.79	-8.06%
10100 · JPMorgan Chase Savings	1,424,235.64	1,351,979.44	72,256.20	5.34%
10200 · Petty Cash	200.00	200.00	0.00	0.0%
<b>Total Checking/Savings</b>	<u>1,629,181.89</u>	<u>1,574,862.48</u>	<u>54,319.41</u>	<u>3.45%</u>
<b>Accounts Receivable</b>				
11000 · Accounts Receivable	88,412.32	28,604.82	59,807.50	209.08%
<b>Total Accounts Receivable</b>	<u>88,412.32</u>	<u>28,604.82</u>	<u>59,807.50</u>	<u>209.08%</u>
<b>Total Current Assets</b>	<u>1,717,594.21</u>	<u>1,603,467.30</u>	<u>114,126.91</u>	<u>7.12%</u>
<b>TOTAL ASSETS</b>	<u><u>1,717,594.21</u></u>	<u><u>1,603,467.30</u></u>	<u><u>114,126.91</u></u>	<u><u>7.12%</u></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
20000 · Accounts Payable	72,486.69	59,272.76	13,213.93	22.29%
<b>Total Accounts Payable</b>	<u>72,486.69</u>	<u>59,272.76</u>	<u>13,213.93</u>	<u>22.29%</u>
<b>Total Current Liabilities</b>	<u>72,486.69</u>	<u>59,272.76</u>	<u>13,213.93</u>	<u>22.29%</u>
<b>Total Liabilities</b>	<u>72,486.69</u>	<u>59,272.76</u>	<u>13,213.93</u>	<u>22.29%</u>
<b>Equity</b>				
30000 · Opening Balance Equity	3,497.59	3,497.59	0.00	0.0%
32000 · Unrestricted Net Assets	1,147,861.00	1,398,737.09	-250,876.09	-17.94%
<b>Net Income</b>	<u>493,748.93</u>	<u>141,959.86</u>	<u>351,789.07</u>	<u>247.81%</u>
<b>Total Equity</b>	<u>1,645,107.52</u>	<u>1,544,194.54</u>	<u>100,912.98</u>	<u>6.54%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,717,594.21</u></u>	<u><u>1,603,467.30</u></u>	<u><u>114,126.91</u></u>	<u><u>7.12%</u></u>

**Kings River Water Quality Coalition**  
**Profit & Loss Budget vs. Actual**  
July 2019 through June 2020  
As of March 31, 2020

AGENDA ITEM 4A.

Ordinary Income/Expense	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>45000 · Investments</b>				
45030 · Interest-Savings, Short-term CD	1,717.85	0.00	1,717.85	100.0%
<b>Total 45000 · Investments</b>	<b>1,717.85</b>	<b>0.00</b>	<b>1,717.85</b>	<b>100.0%</b>
<b>47200 · Program Income</b>				
47230 · Membership Dues	2,387,020.70	2,311,523.00	75,497.70	103.27%
47240 · Program Service Fees	840.00	0.00	840.00	100.0%
47255 · MPEP GROUP	133,008.00	121,204.00	11,804.00	109.74%
47260 · CV-SALTS	23,662.50	30,002.00	-6,339.50	78.87%
47270 · CVGMC	81,145.00	65,680.00	15,465.00	123.55%
47200 · Program Income - Other	950.01	0.00	950.01	100.0%
<b>Total 47200 · Program Income</b>	<b>2,626,626.21</b>	<b>2,528,409.00</b>	<b>98,217.21</b>	<b>103.89%</b>
<b>48000 · Grant Revenue</b>				
48020 · CIG Grant Revenue Federal	56,778.00	37,000.00	19,778.00	153.45%
48040 · CIG Grant Revenue In-Kind	0.00	0.00	0.00	0.0%
48080 · CDFA FREP Grant Revenue State	5,645.33	33,400.00	-27,754.67	16.9%
48100 · CDFA FREP Grant Revenue In-kind	0.00	0.00	0.00	0.0%
48130 · Cleanup and Abatement Grant	174,836.36	100,000.00	74,836.36	174.84%
48000 · Grant Revenue - Other	0.00	0.00	0.00	0.0%
<b>Total 48000 · Grant Revenue</b>	<b>237,259.69</b>	<b>170,400.00</b>	<b>66,859.69</b>	<b>139.24%</b>
<b>Total Income</b>	<b>2,865,603.75</b>	<b>2,698,809.00</b>	<b>166,794.75</b>	<b>106.18%</b>
<b>Gross Profit</b>	<b>2,865,603.75</b>	<b>2,698,809.00</b>	<b>166,794.75</b>	<b>106.18%</b>
<b>Expense</b>				
<b>62100 · Contract Services</b>				
62102 · State Board Fee	824,441.00	784,400.00	40,041.00	105.11%
62105 · Program Expense	624,980.10	1,025,423.00	-400,442.90	60.95%
62115 · Monitoring Expenses	117,593.88	175,275.00	-57,681.12	67.09%
62120 · Outreach Expense	9,756.03	26,000.00	-16,243.97	37.52%
62140 · Legal Fees	49,830.53	180,000.00	-130,169.47	27.68%
62145 · Legal Fees - CV-Salts	0.00	0.00	0.00	0.0%
62150 · Outside Contract Services	136,425.63	210,000.00	-73,574.37	64.97%
62151 · Contract Srvcs - Fill Stations	50,168.29	150,000.00	-99,831.71	33.45%
62155 · Outside Contract Services-MPEP	165,770.21	205,430.00	-39,659.79	80.69%
62160 · Outside Contract Serv CV-Salts	25,000.00	25,000.00	0.00	100.0%
62170 · Outside Contract Serv - CVGMC	33,217.84	80,000.00	-46,782.16	41.52%
<b>Total 62100 · Contract Services</b>	<b>2,037,183.51</b>	<b>2,861,528.00</b>	<b>-824,344.49</b>	<b>71.19%</b>
<b>62800 · Facilities and Equipment</b>				
62825 · Computer Software	0.00	45,000.00	-45,000.00	0.0%
62830 · Data Management System	11,928.75	20,000.00	-8,071.25	59.64%
<b>Total 62800 · Facilities and Equipment</b>	<b>11,928.75</b>	<b>65,000.00</b>	<b>-53,071.25</b>	<b>18.35%</b>
<b>65000 · Operations</b>				
65020 · Postage, Mailing Service	11,541.09	26,400.00	-14,858.91	43.72%
65030 · Printing and Copying	11,793.72	16,000.00	-4,206.28	73.71%

Kings River Water Quality Coalition  
Profit & Loss Budget vs. Actual

AGENDA ITEM 4A.

July 2019 through June 2020  
As of March 31, 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
65040 · Supplies	2,087.88	37,600.00	-35,512.12	5.55%
65050 · Telephone, Telecommunications	1,462.87	0.00	1,462.87	100.0%
<b>Total 65000 · Operations</b>	<b>26,885.56</b>	<b>80,000.00</b>	<b>-53,114.44</b>	<b>33.61%</b>
<b>65100 · Other Types of Expenses</b>				
65120 · Insurance - Liability, D and O	6,745.00	6,200.00	545.00	108.79%
65125 · Audit	6,540.00	9,950.00	-3,410.00	65.73%
65137 · Memberships and Dues CV-Salts	19,500.00	20,000.00	-500.00	97.5%
65160 · Other Costs	10.00	0.00	10.00	100.0%
<b>Total 65100 · Other Types of Expenses</b>	<b>32,795.00</b>	<b>36,150.00</b>	<b>-3,355.00</b>	<b>90.72%</b>
<b>66000 · Grant Expenditures</b>				
66020 · CIG Grant Expenditures Federal	56,778.00	37,000.00	19,778.00	153.45%
66080 · CDFA FREP Grant Expense State	17,536.42	33,400.00	-15,863.58	52.5%
66130 · Cleanup and Abatement Grant	184,755.27	100,000.00	84,755.27	184.76%
<b>Total 66000 · Grant Expenditures</b>	<b>259,069.69</b>	<b>170,400.00</b>	<b>88,669.69</b>	<b>152.04%</b>
<b>68300 · Travel and Meetings</b>				
68310 · Conference, Convention, Meeting	0.00	0.00	0.00	0.0%
68320 · Travel	3,992.31	11,000.00	-7,007.69	36.29%
<b>Total 68300 · Travel and Meetings</b>	<b>3,992.31</b>	<b>11,000.00</b>	<b>-7,007.69</b>	<b>36.29%</b>
<b>Total Expense</b>	<b>2,371,854.82</b>	<b>3,224,078.00</b>	<b>-852,223.18</b>	<b>73.57%</b>
<b>Net Ordinary Income</b>	<b>493,748.93</b>	<b>-525,269.00</b>	<b>1,019,017.93</b>	<b>-94.0%</b>
<b>Net Income</b>	<b>493,748.93</b>	<b>-525,269.00</b>	<b>1,019,017.93</b>	<b>-94.0%</b>